REPORT OF THE AUDIT OF THE LINCOLN COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2003



CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS www.kyauditor.net

105 SEA HERO ROAD, SUITE 2 FRANKFORT, KY 40601-5404 TELEPHONE (502) 573-0050 FACSIMILE (502) 573-0067

EXECUTIVE SUMMARY

AUDIT EXAMINATION OF THE LINCOLN COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2003

The Auditor of Public Accounts has completed the Lincoln County Fiscal Court audit for fiscal year ended June 30, 2003. We have issued an unqualified opinion on the financial statements taken as a whole. Based upon the audit work performed, the financial statements are presented fairly in all material respects.

Financial Condition:

Fund balances increased by \$439,832 from the beginning of the year, resulting in a cash surplus of \$2,260,565 as of June 30, 2003.

Debt Obligations:

Total bonded debt principal as of June 30, 2003, was \$1,735,000. Future collections of \$3,255,946 are needed over the next 24 years to pay all bonded debt principal and interest.

Capital lease principal agreements totaled \$2,118,646 as of June 30, 2003. Future principal and interest payments of \$3,044,721 are needed to meet these obligations.

Deposits:

The fiscal court's deposits were insured and collateralized by bank securities or bonds.

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To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary, Finance and Administration Cabinet
Honorable Ronald W. Gilbert, Lincoln County Judge/Executive
Members of the Lincoln County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and equity arising from cash transactions of Lincoln County, Kentucky, as of June 30, 2003, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Lincoln County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, Lincoln County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising primarily from cash transactions as of June 30, 2003, of Lincoln County, Kentucky, and the revenues received and expenditures paid for the year then ended, in conformity with the modified cash basis of accounting.





To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary, Finance and Administration Cabinet
Honorable Ronald W. Gilbert, Lincoln County Judge/Executive
Members of the Lincoln County Fiscal Court

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated December 16, 2003, on our consideration of Lincoln County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

The accompanying financial information listed as supporting schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Lincoln County, Kentucky. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A–133, <u>Audits of States, Local Governments and Non-Profit Organizations</u>, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

Audit fieldwork completed - December 16, 2003

LINCOLN COUNTY OFFICIALS

For The Fiscal Year Ended June 30, 2003

Fiscal Court Members:

Ronald W. Gilbert County Judge/Executive

Earlin Cress Magistrate
Mark Denham Magistrate
Bill Dyehouse Magistrate
Terry L. Wilcher Magistrate

Other Elected Officials:

John E. Hackley County Attorney

William David Gooch Jailer

George O. Spoonamore, III County Clerk

Teresa Reed Circuit Court Clerk

Shelby R. Lakes Sheriff

David Gambrel Property Valuation Administrator

William Demrow Coroner

Appointed Personnel:

Teresa Padgett County Treasurer

Patricia Young Occupational Tax Collector

Jessica Roark Finance Officer



STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

LINCOLN COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

June 30, 2003

	Governmental Fund Types					
	General		Special Revenue			Debt Service
Assets and Other Resources						
Assets						
Cash and Cash Equivalents	\$	1,845,067	\$	244,751	\$	171,062
Total Assets	\$	1,845,067	\$	244,751	\$	171,062
Other Resources						
Amounts to Be Provided in Future Years for: Kentucky Association of Counties Leasing Trust Lease Agreements - Principal Administrative Office of the Courts and Fiscal Court for Bond Payments Administrative Office of the Courts and Fiscal Court for Kentucky Area Development District Financing Trust Lease Agreement - Principal	\$	1,744,539	\$		\$	1,563,938 310,000
Capital Leases - Sheriff's Cruisers		64,107				
Total Other Resources	\$	1,808,646	\$	0	\$	1,873,938
Total Assets and Other Resources	\$	3,653,713	\$	244,751	\$	2,045,000

LINCOLN COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2003 (Continued)

Fun	prietary d Type	(Mem	Totals norandum Only)
\$	9,362	\$	2,270,242
\$	9,362	\$	2,270,242
\$		\$	1,744,539 1,563,938 310,000
			64,107
\$	0	\$	3,682,584
\$	9,362	\$	5,952,826

LINCOLN COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2003 (Continued)

	General	Special Revenue	Debt Service
Liabilities and Equity			
<u>Liabilities</u>			
Kentucky Association of Counties Leasing Trust Lease Agreements (Note 5, A-H) Kentucky Area Development District Financing Trust Lease Agreement	\$ 1,744,539	\$	\$
(Note 5, I)			310,000
Bonds: Series 1996 (Note 4)			1,735,000
Capital Leases -			
Sheriff's Cruisers (Note 5, J-M)	64,107		
Payroll Revolving Account	9,677		
Total Liabilities	\$ 1,818,323	\$ 0	\$ 2,045,000
<u>Equity</u>			
Fund Balances:			
Reserved	\$	\$ 244,751	\$
Unreserved	1,835,390		
Total Equity	\$ 1,835,390	\$ 244,751	\$ 0
Total Liabilities and Equity	\$ 3,653,713	\$ 244,751	\$ 2,045,000

LINCOLN COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2003 (Continued)

T 4	
Ente	rprise

\$	\$ 1,744,539
	310,000
	1,735,000
	64,107 9,677
\$ 0	\$ 3,863,323
\$ 9,362	\$ 254,113 1,835,390
\$ 9,362	\$ 2,089,503
\$ 9,362	\$ 5,952,826



STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

LINCOLN COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

For The Fiscal Year Ended June 30, 2003

	General Fund Type							
Cash Receipts		eneral Fund	F	Road and Bridge Fund	J	ail Fund	Gov Ed As	Local vernment conomic ssistance Fund
Schedule of Operating Revenue Receipts - Jail Canteen Other Financing Sources: Transfers In Kentucky Advance Revenue Program- Principal Interest Lease-Purchase Proceeds	\$	1,669,144 77,332 531,100 6,552 358,115	\$	1,124,087 400,000	\$	816,891	\$	32,356
Total Cash Receipts	\$ 2	2,642,243	\$	1,524,087	\$	816,891	\$	32,356
<u>Cash Disbursements</u>								
Comparative Schedule of Final Budget and Budgeted Expenditures Expenditures - Jail Canteen Other Financing Uses: Schedule of Public Properties	\$ 2	2,048,033	\$	1,481,851	\$	779,760	\$	55,370
Corporation Expenditures Transfers Out Bonds: Principal Paid Interest Paid		39,912						
KACO Leasing Trust - Principal Sheriff's Cruisers - Principal KADD Financing Trust - Principal Kentucky Advance Revenue Program-		82,073 16,714						
Principal Paid Interest Paid		531,100 4,510						
Total Cash Disbursements	\$ 2	2,722,342	\$	1,481,851	\$	779,760	\$	55,370
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 2002	\$	(80,099) 493,098	\$	42,236 32,940	\$	37,131 124,825	\$	(23,014) 31,994
Cash Balance - June 30, 2003	\$	412,999	\$	75,176	\$	161,956	\$	8,980

The accompanying notes are an integral part of the financial statements.

LINCOLN COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2003 (Continued)

Gene	ral Fund Type	S	pecial Rever	and Type	Debt Service Fund Type		
	ccupational Tax Fund		Law Federal Enforcement Grants Facilities Fund Fund			Pı	Public roperties rporation
\$	1,063,083	\$	744,511	\$	219	\$	126,867
			260,855				39,912
\$	1,063,083	\$	1,005,366	\$	219	\$	166,779
\$	94,615	\$	792,213	\$		\$	
	738,187						17,480
							5,000 108,468
							10,000
\$	832,802	\$	792,213	\$	0	\$	140,948
\$	230,281 945,998	\$	213,153 20,737	\$	219 10,642	\$	25,831 145,231
\$	1,176,279	\$	233,890	\$	10,861	\$	171,062

The accompanying notes are an integral part of the financial statements.

LINCOLN COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2003 (Continued)

Enterprise Fund Type

Cash Receipts	Jai 	l Canteen Fund	(M	Totals emorandum Only)
Schedule of Operating Revenue Receipts - Jail Canteen	\$	93,701	\$	5,577,158 93,701
Other Financing Sources: Transfers In Kentucky Advance Revenue Program-				778,099
Principal Interest				531,100
Lease-Purchase Proceeds				6,552 358,115
Total Cash Receipts	\$	93,701	\$	7,344,725
Cash Disbursements				
Comparative Schedule of Final Budget and Budgeted Expenditures Expenditures - Jail Canteen	\$	99,607	\$	5,251,842 99,607
Other Financing Uses: Schedule of Public Properties		<i>77</i> ,007		77,007
Corporation Expenditures Transfers Out				17,480 778,099
Bonds: Principal Paid				5,000
Interest Paid				108,468
KACO Leasing Trust - Principal Sheriff's Cruisers - Principal				82,073 16,714
KADD Financing Trust - Principal Kentucky Advance Revenue Program-				10,000
Principal Paid Interest Paid				531,100 4,510
Total Cash Disbursements	\$	99,607	\$	6,904,893
Excess (Deficiency) of Cash Receipts	ф	(5.000	ф	420.022
Over (Under) Cash Disbursements Cash Balance - July 1, 2002	\$	(5,906) 15,268	\$	439,832 1,820,733
Cash Balance - June 30, 2003	\$	9,362	\$	2,260,565

The accompanying notes are an integral part of the financial statements.

LINCOLN COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2003

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Lincoln County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Lincoln County Public Properties Corporation as part of the reporting entity.

The Public Properties Corporation (the Corporation) is a legally separate entity established to provide long-term debt service for the Fiscal Court. The Corporation's governing body consists entirely of Fiscal Court members. Therefore, management must include the Corporation as part of the reporting entity, and the Corporation's financial activity will be blended with that of the Fiscal Court.

Additional - Lincoln County Constitutional Elected Officials

- Circuit Court Clerk
- County Attorney
- County Clerk
- County Sheriff
- Property Valuation Administrator

The Kentucky constitution provides for election of the above officials from the geographic area constituting Lincoln County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Lincoln County Fiscal Court's Fund Types, a definition of each, and county funds included within each fund type are listed below.

1) General Fund Type

General Fund Type accounts for all financial resources except those required to be accounted for in another fund type. The Lincoln County General Fund Type includes the following county funds: General Fund, Road and Bridge Fund, Jail Fund, Local Government Economic Assistance Fund, and the Occupational Tax Fund.

Note 1. Summary of Significant Accounting Policies (Continued)

B. Fund Accounting (Continued)

2) Special Revenue Fund Type

Special Revenue Fund Type accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for the specified purpose. The Lincoln County Special Revenue Fund Type includes the following county funds: Federal Grants Fund and Law Enforcement Facilities Fund.

3) Debt Service Fund Type

Debt Service Fund Type accounts for the accumulation of resources for the payment of general long-term debt principal and interest and includes funds for the Public Properties Corporation. Debt service is provided through annual transfers from the General Fund Type in the amount of the debt service requirements for the year.

4) Enterprise Fund Type

The Enterprise Fund Type is used to report an activity for which a fee is charged to external users for goods or services. The Lincoln County Enterprise Fund Type includes the jail canteen fund, which is maintained by the county jailer.

The canteen operations are authorized pursuant to KRS 441.135(1), which allows the jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the jailer to maintain accounting records and report annually to the county treasurer the receipts and disbursements of the jail canteen. Technical Audit Bulletin 93-002 provides additional accounting and expenditure guidance for acceptable jail canteen operations. All profit expenditures were for the benefit and/or recreation of the inmates.

5) Trust and Agency Fund Type

Trust and Agency Fund Type accounts for assets held in a trustee or agency capacity for others, and therefore cannot be used to support the county's own programs. The Lincoln County Trust and Agency Fund Type includes the Jail Inmate Account.

C. Basis of Accounting

For all fund types, the county utilizes a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received, except for the recording of long-term receivables. Expenditures are recognized when paid, except for the recording of long-term obligations and amounts to be provided in future years.

Note 1. Summary of Significant Accounting Policies (Continued)

D. Legal Compliance - Budget

The Lincoln County budget is adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

Formal budgets are not adopted for the Public Properties Corporation Fund because bond indentures and other relevant contractual provisions require specific payments to and from this fund annually and transfers are budgeted in the General Fund Type to comply with these requirements. The Department for Local Government does not require this fund to be budgeted.

E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

F. Related Organizations

A related organization is an entity for which a primary government is not financially accountable. It does not impose will or have a financial benefit or burden relationship, even if the primary government appoints a voting majority of the related organization's governing board. Based on this criterion, the McKinney Water District is considered a related organization of Lincoln County Fiscal.

Note 1. Summary of Significant Accounting Policies (Continued)

G. Jointly Governed Organizations

The Stanford/Lincoln County Industrial Authority, whose purpose is to acquire and develop industrial sites and plants for the community, is a joint board of the County and City. The County Judge/Executive with the approval of fiscal court appoints three members and the Mayor with the approval of the city council appoints three members. The County has no equity interest. The County did not contribute any funds to the Stanford/Lincoln County Industrial Authority for the year ended June 30, 2003.

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system, which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 6.34 percent. Hazardous covered employees are required to contribute 8 percent of their salary to the plan. The county's contribution rate for hazardous employees was 16.28 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report.

Note 3. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 2003, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the county as beneficiary/obligee on the bond.

Note 4. Long-Term Debt

Bonds outstanding of the Public Properties Corporation Fund are \$1,735,000 in First Mortgage Revenue Bonds series 1996 dated May 1, 1996 bearing interest ranging from 5.25% to 6.00%. The schedule below sets forth Lincoln County's annual debt service of the bonds after deducting Administrative Office of the Courts' (AOC) rental payments and interest earned or principal credited from the Debt Service Reserve Fund.

Fiscal Year Ending June 30		rincipal ayment		Interest Payment	F	Total Payment	Serv	ess Debt ice Reserve cap. Interest		Less OC Rental amount*	D	t Amount ue From County
2004	Ф	25,000	Ф	100.205	Ф	1.42.205	Φ	(7,000)	Φ	(07.140)	ф	20.075
2004	\$	35,000	\$	108,205	\$	143,205	\$	(7,988)	\$	(97,142)	\$	38,075
2005		35,000		106,368		141,368		(7,988)		(97,142)		36,238
2006		40,000		104,530		144,530		(7,988)		(97,142)		39,400
2007		40,000		102,430		142,430		(7,988)		(97,142)		37,300
2008		45,000		100,230		145,230		(7,988)		(97,142)		40,100
2009-2013		255,000		460,490		715,490		(39,940)		(485,710)		189,840
2014-2018		335,000		374,355		709,355		(39,940)		(485,710)		183,705
2019-2023		460,000		253,175		713,175		(39,940)		(485,710)		187,525
2024-2027		490,000		82,225		572,225		(177,182)		(388,568)		6,475
Totals	\$	1,735,000	\$	1,692,008	\$	3,427,008	\$	(336,942)	\$(2	2,331,408)	\$	758,658

^{*} In accordance with a sublease agreement between AOC and the Lincoln County Fiscal Court dated May 1, 1996, AOC committed itself to participate in providing part of the costs of constructing a courthouse annex through use allowance payments.

Note 5. Capital Lease Agreements

A. On August 21, 1992, the Lincoln County Fiscal Court entered into a 20-year leasing agreement with KACO Leasing Trust for the purchase of an E-911 building facility. Principal payments are due annually by January 20. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Scheo	duled Interest	Princi	pal Payment
2004	\$	2,298	\$	3,000
2005		2,085		4,000
2006		1,834		4,000
2007		1,584		4,000
2008		1,308		5,000
2009-2012	-	2,469		18,000
Totals	\$	11,578	\$	38,000

B. On August 17, 1993, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACO Leasing Trust for the purchase of E-911 equipment. Principal payments are due monthly. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Schedu	ıled Interest	Princ	cipal Amount
2004	\$	10_	\$	1,554

C. On April 6, 1996, the Lincoln County Fiscal Court entered into a 23-year leasing agreement with KACO Leasing Trust for the City of Stanford's Pine Hall Water Project. Principal payments are due annually by January 20. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Sched	luled Interest	Prin	cipal Amount
				o par i inio ant
2004	\$	25,674	\$	18,000
2005		24,533		19,000
2006		23,330		20,000
2007		22,066		21,000
2008		20,739		22,000
2009-2013		81,605		126,000
2014-2018		37,741		160,000
2019		1,301		36,000
Totals	\$	236,989	\$	422,000

Note 5. Capital Lease Agreements (Continued)

D. On April 5, 2001, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACO Leasing Trust for the purchase of two fire trucks. Principal payments are due annually by January 20. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Sched	luled Interest	Princ	cipal Amount
2004	\$	10,102	\$	23,000
2005		8,934		24,000
2006		7,716		25,000
2007		6,448		26,000
2008		5,131		27,000
2009-2011		6,986		87,108
		_		_
Totals	\$	45,317	\$	212,108

E. On May 16, 2001, the Lincoln County Fiscal Court entered into a 20-year leasing agreement with KACO Leasing Trust for the construction of a Senior Citizens Center. Principal payments are due annually by January 20. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Sched	luled Interest	Prin	cipal Amount
8:				
2004	\$	33,024	\$	20,000
2005		31,791		25,000
2006		30,396		25,000
2007		29,000		25,000
2008		27,605		25,000
2009-2013		114,840		150,000
2014-2018		67,303		190,000
2019-2021		12,652		140,000
Totals	\$	346,611	\$	600,000

Note 5. Capital Lease Agreements (Continued)

F. On December 6, 2001, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACO Leasing Trust for the purchase of a fire truck. Principal payments are due annually by January 20. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Sched	uled Interest	Princ	cipal Amount
2004	\$	5,310	\$	10,810
2005		4,778		11,243
2006		4,226		11,692
2007		3,652		12,160
2008		3,055		12,646
2009-2012		5,754		55,850
Totals	\$	26,775	\$	114,401

G. On April 22, 2003, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACO Leasing Trust for the purchase of two fire pumper trucks. Principal payments are due monthly. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Schedule	d Interest and Fees	Prin	cipal Amount
2004	\$	9,822	\$	20,116
2005	Ψ	8,927	·	20,974
2006		8,042		21,867
2007		7,103		22,800
2008		6,135		23,771
2009-2013		14,416		132,455
		_		_
Totals	\$	54,445	\$	241,983

Note 5. Capital Lease Agreements (Continued)

H. On May 2, 2003, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACO Leasing Trust for the acquisition of land for the First Southern Veterans Park. Principal payments are due monthly. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Schedu	ıled Interest	Prir	ncipal Amount
Ending June 30		ilea merest		icipai / tinount
2004	\$	3,907	\$	9,962
2005		3,021		10,266
2006		2,710		10,580
2007		2,386		10,903
2008		2,054		11,236
2009-2013		4,856		61,546
Totals	\$	18,934	\$	114,493
Total KACO Leasing Trus	st Agreements		\$	1,744,539

I. On June 24, 1999, the Lincoln County Fiscal Court entered into a 20-year leasing agreement with KADD Financing Trust for construction costs to complete the second floor of the courthouse annex. Remaining principal and interest payments are:

Fiscal Year Ending June 30	rincipal Payment	Interest Payment	-	Trustee Fee]	Total Payment	Less OC Rental amount*	D	t Amount ue From County
2004	\$ 10,000	\$ 16,320	\$	500	\$	26,820	\$ (28,000)	\$	(1,180)
2005	15,000	15,880		500		31,380	(28,000)		3,380
2006	15,000	15,145		500		30,645	(28,000)		2,645
2007	15,000	14,410		500		29,910	(28,000)		1,910
2008	15,000	13,675		500		29,175	(28,000)		1,175
2009-2013	80,000	56,990		2,500		139,490	(140,000)		(510)
2014-2018	110,000	32,685		2,500		145,185	(140,000)		5,185
2019-2020	50,000	4,125		1,000		55,125	(56,000)		(875)
Totals	\$ 310,000	\$ 169,230	\$	8,500	\$	487,730	\$ (476,000)	\$	11,730

^{*} In accordance with a sublease agreement between Administrative Office of the Courts (AOC) and the Lincoln County Fiscal Court dated April 15, 1998, AOC committed itself to participate in providing part of the costs of completing the second floor of the courthouse annex through use allowance payments.

Note 5. Capital Lease Agreements (Continued)

J. On April 17, 2001, the Lincoln County Fiscal Court entered into a 4-year leasing agreement with Ford Motor Credit Company for the purchase of a Sheriff's cruiser. Payments are due annually by April 17. Remaining principal and interest payments are:

Fiscal Year				
Ending June 30	Schedu	led Interest	Princ	cipal Amount
		_		
2004	\$	360	\$	5,706

K. On September 18, 2001, the Lincoln County Fiscal Court entered into a 4-year leasing agreement with Ford Motor Credit Company for the purchase of a Sheriff's cruiser. Payments are due annually by September 18. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Sched	luled Interest	Principal Amount		
2004 2005	\$	695 358	\$	5,305 5,642	
Totals	\$	1,053	\$	10,947	

L. On July 5, 2002, the Lincoln County Fiscal Court entered into a 4-year leasing agreement with Ford Motor Credit Company for the purchase of a Sheriff's cruiser. Payments are due annually by July 5. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Schedu	led Interest	Princ	ipal Amount
2004 2005 2006	\$	1,136 783 404	\$	5,048 5,401 5,779
Totals	\$	2,323	\$	16,228

Note 5. Capital Lease Agreements (Continued)

M. On February 4, 2003, the Lincoln County Fiscal Court entered into a 4-year leasing agreement with Ford Motor Credit Company for the purchase of two Sheriff's cruisers. Payments are due annually by February 4. Remaining principal and interest payments are:

Fiscal Year Ending June 30	Schedu	ıled Interest	Principal Amount		
2004 2005	\$	1,936 1,329	\$	9,789 10,396	
2006		685		11,041	
Totals	\$	3,950	\$	31,226	
Total Ford Motor Credit Lea	ases		\$	64,107	

Note 6. E-911 Sublease Agreements

- A. August 21, 1992, the Lincoln County Fiscal Court entered into a 20-year lease agreement with KACO Leasing Trust for the purchase of an E-911 building. On that same date, Lincoln County Fiscal Court and Lincoln County Emergency Communications Commission entered into a sublease which stated that for and in consideration of E-911 being allowed to utilize the properties as set up in the KACO Leasing Trust agreement with the county, E-911 will reimburse the county all rental payments as set out in the county's KACO Leasing Trust agreement. As of June 30, 2003, the Lincoln County Emergency Communications Commission was in substantial compliance with the agreement.
- B. On August 10, 1993, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACO Leasing Trust for the purchase of E-911 equipment. On that same date, Lincoln County Fiscal Court and Lincoln County Emergency Communications Commission entered into a sublease which stated that for and in consideration of E-911 being allowed to utilize the properties as set up in the KACO Leasing Trust agreement with the county, E-911 will reimburse the county all rental payments as set out in the county's KACO Leasing Trust agreement. As of June 30, 2003, the Lincoln County Emergency Communications Commission was in substantial compliance with the agreement.

Note 7. City of Stanford Sublease Agreement

On April 4, 1996, the Lincoln County Fiscal Court entered into a 23-year leasing agreement with KACO Leasing Trust for the City of Stanford's Pine Hall Water Project. On that same date, Lincoln County Fiscal Court and the City of Stanford entered into a sublease which stated the City of Stanford will reimburse the county all rental payments as set out in the county's KACO Leasing Trust agreement. As of June 30, 2003, the City of Stanford was in substantial compliance with the agreement.

Note 8. Insurance

For the fiscal year ended June 30, 2003, Lincoln County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

Note 9. Jail Inmate Account

Presentation of Changes in Assets and Liabilities is required for Trust and Agency Funds. The Jail Inmate Account is presented as a Trust and Agency Fund; therefore, presentation of this information is required.

	В	alance					В	alance
Jail Inmate Account	July 1, 2002		Additions		Deductions		June 30, 2003	
Assets: Cash With Fiscal Agents	\$	7,861	\$	123,598	\$	124,536	\$	6,923
Total Assets	\$	7,861	\$	123,598	\$	124,536	\$	6,923
Liabilities: Amounts Held In Custody For Others	\$	7,861	\$	123,598	\$	124,536	\$	6,923
Total Liabilities	\$	7,861	\$	123,598	\$	124,536	\$	6,923

COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

LINCOLN COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

For The Fiscal Year Ended June 30, 2003

Budgeted Funds	Budgeted Operating Revenue	Actual Operating Revenue	Over (Under) Budget	
General Fund Type				
General Fund Road and Bridge Fund Jail Fund Local Government Economic Assistance Fund Occupational Tax Fund	\$ 1,437,657 1,010,500 812,353 35,525 1,006,350	\$ 1,669,144 1,124,087 816,891 32,356 1,063,083	\$ 231,487 113,587 4,538 (3,169) 56,733	
Special Revenue Fund Type				
Federal Grants Fund Law Enforcement Facilities Fund	1,472,406 595	744,511 219	(727,895) (376)	
Totals	\$ 5,775,386	\$ 5,450,291	\$ (325,095)	
Reconciliation				
Total Budgeted Operating Revenue Above Add: Budgeted Prior Year Surplus Add: Other Financing Sources Less: Other Financing Uses			\$ 5,775,386 1,544,966 358,115 (139,699)	
Total Operating Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures			\$ 7,538,768	





LINCOLN COUNTY SCHEDULE OF OPERATING REVENUE

For The Fiscal Year Ended June 30, 2003

GOVERNMENTAL FUND TYPES

Revenue Categories	(M	Totals emorandum Only)	General Fund Type	F	Special Revenue and Type	 bt Service and Type
Taxes	\$	1,816,231	\$ 1,816,231	\$		\$
Excess Fees		75,002	75,002			
Licenses and Permits		61,207	61,207			
Intergovernmental Revenues		2,670,714	2,160,061		385,511	125,142
Charges for Services		361,145	361,145			
Miscellaneous Revenues		566,956	207,805		359,151	
Interest Earned		25,903	24,110		68	 1,725
Total Operating Revenue	\$	5,577,158	\$ 4,705,561	\$	744,730	\$ 126,867



COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

LINCOLN COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

For The Fiscal Year Ended June 30, 2003

	GENERAL FUND TYPE				
Expenditure Categories		Final Budget		Budgeted spenditures	 Under (Over) Budget
General Government Protection to Persons and Property General Health and Sanitation Social Services Recreation and Culture Roads Debt Service Capital Projects Administration	\$	784,576 1,195,077 292,969 168,062 318,034 1,479,045 83,618 123,000 1,318,302	\$	734,185 1,079,472 265,552 114,691 208,167 1,233,215 83,304 84,845 656,198	\$ 50,391 115,605 27,417 53,371 109,867 245,830 314 38,155 662,104
Total Operating Budget - General Fund Type	\$	5,762,683	\$	4,459,629	\$ 1,303,054
Other Financing Uses: Transfers to Public Properties Corporation - Principal Interest KACO Leasing Trust Agreements - Principal		12,807 27,105		12,807 27,105	1,000
E-911 Building E-911 Equipment Pine Hall Water Project Fire Trucks Senior Citizens Building Fire Truck Fire Pumper Trucks Capital Lease Agreements - Principal Sheriff's Cruisers		3,000 9,039 17,000 22,000 20,000 10,395 1,639		2,000 9,039 17,000 22,000 20,000 10,395 1,639	1,000
TOTAL BUDGET - GENERAL FUND TYPE	\$	5,902,382	\$	4,598,328	\$ 1,304,054

LINCOLN COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES For The Fiscal Year Ended June 30, 2003 (Continued)

	SPECIAL REVENUE FUND TYPE			
Expenditure Categories	Final Budget	Budgeted Expenditures	Under (Over) Budget	
Capital Projects	\$ 1,776,085	\$ 792,213	\$ 983,872	
TOTAL BUDGET - SPECIAL REVENUE FUND TYPE	\$ 1,776,085	\$ 792,213	\$ 983,872	

SCHEDULE OF PUBLIC PROPERTIES CORPORATION EXPENDITURES

LINCOLN COUNTY SCHEDULE OF PUBLIC PROPERTIES CORPORATION EXPENDITURES

For The Fiscal Year Ended June 30, 2003

Expenditure Items	
KADD Lease Agreement -	
Interest	\$ 16,840
Fees	500
Research Fees	140
Totals	\$ 17,480



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary, Finance and Administration Cabinet
Honorable Ronald W. Gilbert, Lincoln County Judge/Executive
Members of the Lincoln County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Lincoln County, Kentucky, as of and for the year ended June 30, 2003, and have issued our report thereon dated December 16, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Lincoln County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Lincoln County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.





Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and the federal awarding agencies and pass-through entities, and is not intended to be, and should not be, used by anyone other than the specified parties.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

Audit fieldwork completed - December 16, 2003

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary, Finance and Administration Cabinet
Honorable Ronald W. Gilbert, Lincoln County Judge/Executive
Members of the Lincoln County Fiscal Court

Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133

Compliance

We have audited the compliance of Lincoln County, Kentucky, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 2003. Lincoln County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Lincoln County's management. Our responsibility is to express an opinion on Lincoln County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Lincoln County's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Lincoln County's compliance with those requirements.

In our opinion, Lincoln County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2003.



KENTUCKY 40601-5404



105 SEA HERO ROAD, SUITE 2 FRANKFORT.

Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133 (Continued)

Internal Control Over Compliance

The management of Lincoln County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Lincoln County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, federal awarding agencies, and pass-through entities, and is not intended to be, and should not be, used by anyone other than the specified parties.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

Audit fieldwork completed - December 16, 2003



LINCOLN COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For The Fiscal Year Ended June 30, 2003

A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Lincoln County.
- 2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report.
- 3. No instances of noncompliance material to the financial statements of Lincoln County were disclosed during the audit.
- 4. No reportable conditions relating to the audit of the major federal awards programs are reported in the Independent Auditor's Report.
- 5. The auditor's report on compliance for the audit of the major federal awards programs for Lincoln County expresses an unqualified opinion.
- 6. There are no audit findings relative to the major federal awards programs for Lincoln County reported in Part C of this schedule.
- 7. The program tested as a major program was: U. S. Department of Commerce Public Works Grant Rowland Industrial Park CFDA #11.300
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Lincoln County was not determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

REPORTABLE CONDITIONS

None.

NONCOMPLIANCES

None.

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM AUDIT

None.



SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

LINCOLN COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For The Fiscal Year Ended June 30, 2003

Federal Grantor			
Program Title	Pass-Through		
Grant Name (CFDA #)	Grantor's Number	Exp	enditures
Cash Programs:			
U. S. Department of Commerce			
Direct Program: Economic Development Administration - Public Works - Rowland Industrial Park (CFDA #11.300)	04-01-04881	\$	385,511
Passed-Through Eastern Kentucky PRIDE, Inc. PRIDE Community Grant Program (CFDA #11.469)	CF02-19		36,235
Total U.S. Department of Commerce		\$	421,746
U.S. Department of Justice			
Direct Program: Office of Justice Programs- COPS Universal Hiring Program (CFDA #16.710) Passed-Through State Justice Cabinet:	#2002UMXW 0128-064985	\$	19,523
JAIBG Juvenile Justice Grant	2001-JB-BX-		
(CFDA #16.523)	0021 (208)		7,994
Total U.S. Department of Justice		\$	27,517
U.S. Appalachian Regional Commission			
Passed-Through State Department for Local Government: FLEX-E Program (CFDA #23.011)	Not Available	\$	9,000
(CI DA #23.011)	INULA VAHAUK	Ψ	9,000

LINCOLN COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For The Fiscal Year Ended June 30, 2003 (Continued)

Federal Grantor

Program Title Pass-Through

Grant Name (CFDA #) Grantor's Number Expenditures

U. S. Federal Emergency Management Agency

Passed-Through State Department

of Military Affairs:

Disaster and Emergency

Assistance Grants-

Coordinator Salary

(CFDA #83.503) Not Available \$ 1,213

U.S. Department of Homeland Security

Passed-Through State Department

of Military Affairs:

Public Assistance Grants -

Severe Weather - May 2002 FEMA-1414-DR-

(CFDA #97.036) KY 137-99137-00 \$ 2,788

Total Cash Expenditures of Federal Awards \$ 462,264

LINCOLN COUNTY NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For The Fiscal Year Ended June 30, 2003

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Lincoln County, Kentucky, and is presented on a modified cash basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.



CERTIFICATION OF COMPLIANCE LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

LINCOLN COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2003

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

LINCOLN COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2003

The Lincoln County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

R. W. Gilbert

County Judge/Executive

Teresa Padgett

County Treasurer